

FAMILY, FRIEND OR NEIGHBOR PROVIDER

Steps to Becoming a Family, Friend or Neighbor Approved Home

- **Receive referral from Approved Subsidy Parent**
 - Parent(s) must be approved to receive subsidy before background check forms and home inspection can be completed for potential provider.
- Create a membership on www.NJCCIS.com
- Register at www.NJCCIS.com for the following **required** training:
 - **FCC/FFN Orientation – 2 hours**
 - **NJ Health, Safety and Child Growth and Development-8 hours**
 - **Identifying Child Abuse and Neglect - Mandated Reporting-2 hours**
 - **First Aid and CPR Training**
- **Complete Application**
 - Results of Health Examination
 - Comprehensive Criminal Background check for provider and household members 18 years old or older
 - Child Abuse Record Information (CARI) check consent forms for provider and household members 14 years old or older
- Home Safety Inspection Required
 - Scheduled when background checks have cleared
- Payment will **not** begin until home is approved. No back payment.
- Child care can be in the providers home OR the parents' home

TRAININGS ARE OFFERED MONTHLY AT COMMUNITY COORDINATED CHILD CARE or available online at www.childcarenj.gov/providers/training